

New York Downstate Association for Respiratory Therapists, Inc.



Dear Exhibitor,

On Behalf of the Board of Directors of the New York Downstate Association for Respiratory Therapists Inc., (NYDART Inc.), I am pleased to announce the 9th Annual Springtime Symposium which will be held on Friday **April 5th 2019** at the Marine & Academic Center (MAC) Rotunda which is located on the campus of Kingsborough Community College (2001 Oriental Boulevard, Brooklyn, NY 11235)

The MAC Rotunda is an excellent Venue for an educational symposium. The Rotunda has a magnificent ocean view and is close to a large free parking lot. The plan for this event is to integrate the lecture hall and exhibits within this very spacious area in order to make this symposium appealing to both vendors and attendees.

The first event of the day will be the opening of the exhibits starting at 7:30AM. All booths will need to be set up by 7:30AM. The first lecture will begin at 8:30AM.

The booth fee for the symposium is **\$385.00**, the same low price as last year.

Lunch for **two** exhibitor representatives is included in the booth fee.

Lunch for **each** additional representative costs **\$20.00**.

NYDART's recent Fall Symposium at the Long Island Marriot had nearly 500 people of which 80-100 were department managers. The Symposium is also expected to draw a significant crowd due to the Brooklyn location and the distinguished faculty of nationally known speakers. Please visit www.nydart.org to view pictures of past events.

The *Exhibitor Agreement and Application* on the following pages details all terms, conditions and exhibitor costs. Since the configuration of this year's exhibition space will limit the amount of vendors, I urge you to register as soon as possible to reserve your booth space.

Please note! NYDART has commissioned *SolutionsX2* to manage the registration process for the event.

Please contact them directly if you prefer to use the on-line payment options. www.solutionsx2.com

They can facilitate your secure credit card transaction through PayPal's Virtual Terminal.

Call *SolutionsX2* at: 215-353-2477 or 610-772-0661 or Email at: solutionsx2@comcast.net

If you prefer to pay with a check, make it payable to: NYDART Inc.

The agreement and application for booth rental and payment or proof of payment should be mailed to:

Michael Karol
Exhibition Manager – NYDART Inc.
210-10A 69th Avenue
Oakland Gardens, NY 11364 -2502

If you have any questions feel free to call me at 917 685-2835, send me a fax at 212 939-4065 or Email me at: mkarol56@gmail.com

I, and the Board of Directors of NYDART Inc. are extremely grateful for your support and we are looking forward to seeing you and your representatives on **APRIL 5th 2019**.

Sincerely,

Michael Karol

Michael Karol - Exhibition Manager

Note: **FEDERAL TAX ID # 27-0827926**

New York Downstate Association for Respiratory Therapists, Inc.



EXHIBITOR AGREEMENT & APPLICATION FOR BOOTH RENTAL: Page 1

THIS AGREEMENT is made between the *New York Downstate Association for Respiratory Therapists Inc*, hereinafter referred to as **NYDART INC.**, and;

_____ Hereinafter referred to as **EXHIBITOR.**

Print Company Name

WITNESSETH THAT in consideration of the premises and mutual convenience herein contained the parties agree as follows:

FIRST: NYDART Inc. will permit EXHIBITOR to rent and occupy booth(s) during the Annual Spring Symposium on **April 5, 2019**

SECOND: EXHIBITOR agrees that rental fee will be paid in full to NYDART Inc. prior to setting up its booth(s) at the Annual Symposium

THIRD: EXHIBITOR is hereby given the right to cancel this agreement without penalty at any time prior to 30 days in advance of the Annual Symposium, such cancellation to be effective when the Exhibits Manager thereof receives written notice. In the event of a cancellation, all rights, duties, liabilities, and obligations hereunder shall terminate except that the EXHIBITOR will be liable for and agree to pay to NYDART Inc twenty five per cent (25%) of the total rental fee for the booth(s) reserved hereunder and NYDART Inc may retain this portion from any payment made to it by EXHIBITOR.

FOURTH: In the event that EXHIBITOR cancels this agreement from 30 days to 15 days prior to the Annual Symposium, all rights, duties, liabilities and obligations hereunder shall terminate except that the EXHIBITOR will be liable for and agrees to pay to NYDART Inc fifty per cent (50%) of the total rental fee for the booth(s) reserved hereunder and NYDART Inc may retain this portion from any payments made to it by EXHIBITOR. Such cancellation to be effective when the Symposium Chairman thereof receives written notice.

FIFTH: In the event that EXHIBITOR cancels this agreement anytime within 15 days prior to the Annual Symposium, as evidenced by receipt of notice of such cancellation by the symposium Chairman, all rights, duties, liabilities, and obligations hereunder shall terminate except that the EXHIBITOR shall remain liable and agrees to pay or forfeit the full rental fee for the booth(s) reserved hereunder.

SIXTH: NYDART Inc reserves the right to organize the layout of the exhibition space to facilitate the objectives of the Annual Symposium. NYDART Inc reserves the right to relocate booth space to be occupied hereunder by EXHIBITOR provided that upon receiving from NYDART Inc notice of such relocation EXHIBITOR not withstanding any other provisions hereof, may cancel this agreement according to the aforementioned cancellation policies

SEVENTH: Exhibitor agrees to not sublet or to otherwise assign to any other person or organization whatsoever any booth or part of any booth covered by this agreement without first obtaining the written consent of the NYDART Inc.

EIGHT: EXHIBITOR agrees to abide by all exhibit rules and trade show policies established by NYDART Inc. and Kingsborough Community College and agree that booth setup will be completed by 7:30 AM.

NINTH: EXHIBITOR agrees to waive all subrogation rights and to indemnify NYDART Inc and Kingsborough Community College, against, and hold them free from, any and all claims arising from the death of or an injury to EXHIBITOR's personnel or meeting attendees and from any and all claims arising from the loss or damage to Exhibitor's property by whatsoever cause occasioned and whosoever such property is located during the period in which NYDART Inc occupies Kingsborough Community College except for such injury or loss as may be proximately caused by willful and malicious conduct on the part of any employee of NYDART Inc or Kingsborough Community College

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EXHIBITOR AGREEMENT & APPLICATION FOR BOOTH RENTAL: Page 2

- **FEE SCHEDULE:** The rental fee for **one** booth with **two** representatives is **\$385 + \$20** lunch fee for each additional representative.
- **BOOTH INFO:** One 110-volt AC electrical outlet will be available at **most** booths. **If you need electricity, please bring your own power strips/extensions, the college will not provide them.**
- **AGREEMENT, APPLICATION, AND PAYMENT DEADLINE:** **March 29, 2019.** All booths will be assigned on a “first come-first served” basis. Total number of booths may be limited. Early exhibitor registration is encouraged to guarantee admittance.

(Please Print)

THIS SIGNED AND COMPLETED FORM MUST ACCOMPANY ALL PAYMENTS or PROOF of PAYMENT

IN WITNESS WHEREOF, the EXHIBITOR herein agrees to the conditions set forth in this AGREEMENT on this, the _____ day of _____, **2019** and applies to NYDART Inc. for booth rental space at the **9th Annual Springtime Symposium on April 5, 2019.**

Company Name _____

Rep. Name _____ Signature _____

Street Address _____

City, State, Zip Code _____

Tel _____ Fax _____ E-Mail _____

Company Contact Person (if different from above): Name _____

Tel _____ Fax _____ E-Mail _____

EXHIBITOR REQUIREMENTS:

____ Booth(s) @ \$ 385.00 each (Lunch is included for 2 representatives per booth)....\$ _____

Lunch fees for _____ additional representative(s) @ \$20.00 each.....\$ _____

Total \$\$ enclosed, or amount paid on-line (include copy of on-line payment receipt).... \$ _____

Please mail on-line payment receipt, or check payable to: NYDART Inc.

For further Information please contact:

Michael Karol - Exhibition Manager, 210-10A 69th Ave., Oakland Gardens, NY 11364-2502

Tel. (917) 685 2835, Fax. 212 939 4065 or Email, mkarol56@gmail.com

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EXHIBITOR AGREEMENT & APPLICATION FOR BOOTH RENTAL: Page 3

EXHIBITORS REQUIREMENTS Continued;

Please complete the entire EXHIBITOR AGREEMENT and return pages 1, 2 & 3 with your booth rental fee or proof of on-line payment as soon as possible. If you do not know the names of all representatives who will be attending at this time, you may send the additional names and information at a later date using this same page.

** If you would like NYDART Inc. to post a link to your company's website, print the exact website link name in this space:*

www. _____

Reminder! Most booths will be equipped with one 110V AC electrical outlet. Power strips will not be provided. Please bring your own power strips and electrical extension cords.

Please print the names of all booth representatives below so they may receive pre-printed exhibitor's ID badges:

** If AARC credit is required please include AARC Member # after the name.
(Please Print)*

Company Name: _____

Print Representatives Names Below:

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____